Weddings Unveiled WEDDING & EVENT PLANNING



W W W . W E D D I N G S U N V E I L E D U T A H . C O M

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# WELCOME

Hey there! So you're getting married!

You might be feeling a little overwhelmed with all the wedding information out there, and wondering where to start. But don't worry, you're not alone. We're here to hopefully help make your lives a little easier during a time that is often unnecessarily stressful for a lot of couples. It doesn't have to be this way!

It's our mission to make the planning process smooth, stress-free, and most of all, FUN! We take your vision and make it a reality. By selecting the very best vendors, managing your budget, creating a custom timeline, & everything in between. We take care of the planning so you can concentrate on all the exciting stuff that accompanies this time of your life.

Based in Saratoga Springs, UT, our team works with couples all over the state MARLA@WEDDINGSUNVEILEDUTAH.COM PH: 801.753.8225

With Love

The Weddings Unveiled family

<u>"WHILE WE IN</u>ITIALLY THOUGHT WE COULD PLAN OUR BIG DAY OURSELVES, AFTER QUICKLY BECOMING OVERWHELMED, WE HIRED WEDDINGS UNVEILED. IT WAS THE BEST DECISION WE COULD HAVE MADE FOR OUR WEDDING, WHICH WAS TRULY A MAGICAL DAY."

> Metya - Bride Premium Planning

# DO YOU DREAM OF...

Enjoying your engagement, without wedding planning taking up every waking minute & the worry of whether you're forgetting something?

The joy and excitement of your big day, without the stress of having to worry about the venue set up, or whether the DJ or cake arrives on time?

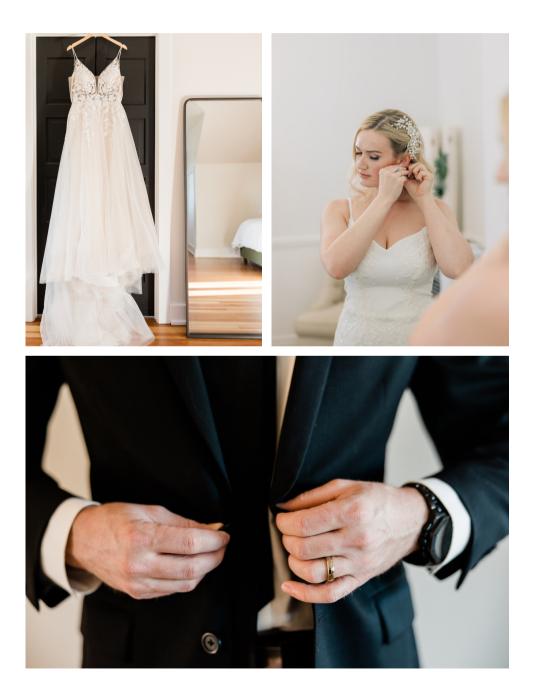
Walking into your venue and having that jaw dropping moment when you see the culmination of color palette's, fabrics, florals and all the design elements, months, maybe even years of planning, brought together, creating that instagram-able dream wedding; all set-up and waiting for you & your guests?

You & your family being truly present with each other & your loved ones. Knowing that all of the logistics are being taken care of?

If you answered yes to any of the above questions then you're in the right place!

### W W W . W E D D I N G S U N V E I L E D U T A H . C O M

" I highly recommend using Weddings Unveiled, if you want to feel extremely well taken care of " ~ Liz



# SERVICES WE OFFER

### ULTIMATE PLANNING PACKAGE FULL PLANNING & DESIGN

This all inclusive service includes everything from planning, styling, and coordinating, for those who desire complete management of their big day. From the invitations to your getaway car, we put together an elite team of professionals to make sure everything is exactly how YOU want it. With unlimited communication, we help you select all vendors, manage hotel blocks, discuss & manage a budget, and designing the wedding of your dreams. Your coordinator will also handle communication between the venue, caterer, DJ, photographer, etc.. to ease any unwanted anxiety as all the details come together.

### PREMIUM PLANNING PARTIAL PLANNING & DESIGN

This service is ideal for those who have begun the planning process & secured some vendors, or who would like a more hands on approach to their planning journey, but don't have the time or know-how to take it all on themselves. We'll help you finish assembling your vendor team & recommend professionals we believe will be a good fit. We'll guide your planning journey, help you solidify your vision, & curate design elements for your event. We'll provide budget guidance, checklists, and a range of planning & organizational tools to manage guest list, seating charts, timeline, layouts, & more; within your personalized planning portal. Partial planning packages can be customized to include the specific areas you would like help with, or you can select the Premium Package as outlined. \*Coordination is included with partial planning

### MONTH-OF COORDINATION

For couples who have already planned & designed their wedding, or who would like to. Our trained and experienced wedding coordinators are available to make sure your plans are facilitated without a hitch! We'll set you up for success by providing you with a planning checklist, and resources to help you along the way. About 6-8 weeks prior to your wedding, your coordinator will begin familiarizing themself with your wedding plans. Normally, 1-2 meetings are needed to go over, or create your

wedding timeline, visit your venue, and finalize last-minute details. On the wedding day, we'll facilitate your ceremony, supervise your set up, place personal items, such as cake & guest book table details, & set up seating charts & place cards. We manage vendors, and are a resource to your guests. We ensure that your plans are carried out smoothly, on schedule, and discreetly handle any problems that may arise. Allowing you to simply enjoy the day.

\*If you would like us to style your event you can add our Signature White Glove Set-Up & Styling Service, or an Event Design & Styling Package to your coordination package. (see details below)

### WHITE GLOVE SET-UP & STYLING

Our White Glove Set-Up & Styling Service is an add-on service that can be added to the coordination package. We will style your event space with your provided decor. The cost of this service is dependent upon the following:

Scale of decor items, time available at venue for our team to set up, and number of stylists we need to allocate for your event. Typical range is \$500-\$1000

\*This service is an add-on service for coordination clients only, not a stand-alone service option.

### EVENT DESIGN & STYLING

If organizing & planning is your super-power, but you aren't sure how to create the aesthetic you would like for your day, then Event Design & Styling is for you! You can book this service all on it's own, or in combination with our coordination service.

From designing mood boards from your inspiration photos, sourcing your decor, to setting up, styling and taking down all the design elements, we're here for you! If you have diverse taste, are stumped on how to put everything together, or you simply need someone to release your inner style, we've got you covered! It's our goal to make sure every aspect of your wedding or event is infused with your unique personality. With our experience, we know where to prioritize your budget for maximum effect & not only bring your vision to life, but to create a design that speaks to your heart.

Each wedding we design is different from the next. We have access to a host of suppliers with vintage as well as unique accessories and work with fabulous floral teams to create stunning bouquets, centerpieces and decor to help you achieve the look you've always dreamed of. If you love antique furniture and details, we can work with you to find the perfect vintage rentals to match your vision and budget. We have all kinds of magic styling tools up our sleeves!

Whether you picture a laid back wedding or a black tie affair, we can create any look from scratch and love a challenge – especially if it glitters or is extra romantic!

# COLLECTIONS

We offer a variety of collections to fit every style & budget.

01.02.03.04.Ultimate<br/>PlanningPremium<br/>PlanningMonth- of<br/>CoordinationEvent Design &<br/>Styling5000350015001500+

# Inquire about our Luxe Collection of services

# A LA CARTE

Ceremony coordination at a different location - starting at 300 Planning/Coordination of engagement parties, showers, or luncheons - *starting at 500* Rehearsal dinner planning & coordination - *1000* Personal wedding day concierge - *inquire for details* 





Eliminate unnecessary wedding stress by working with a professional planner.







# F A Q

### You have questions. We have answers.

### WHAT'S THE AVERAGE COST OF THE WEDDINGS YOU PLAN?

We work with couples of various budgets and are always happy to gauge whether or not we're within your price range prior to an initial consultation. Typically couples spend 15-20% of their overall wedding budget on full service planning, & 10-15% on coordination & partial planning respectively.

### WILL YOU HANDLE OUR CONTRACTS AND VENDOR PAYMENTS?

# Depending on your needs, our full service planning package does offer contract and payment management for all vendors.

### DO I NEED A WEDDING COORDINATOR IF MY VENUE HAS A COORDINATOR?

That's a resounding YES! Here's why. Although we love venue coordinators & and their role is crucial, they have a very different job to do. They coordinate the venue & everything related to the facility its self. They do not coordinate your event. They represent the interests of the venue, whereas we have your back!

### DO YOU HAVE A LIST OF PREFERRED VENDORS TO USE?

We sure do! From wedding photographers to florists and caterers, we've worked with some of the best companies in the industry & would love to share their information with you!

### DO WE GET A DISCOUNT FOR USING YOUR PREFERRED VENDORS?

In many cases yes. However, each vendor we work with has their own policy regarding discounts, but we can ensure that you will be receiving the very best pricing available. We work to match you with vendors appropriate to your vision & budget. We are proud to work with highly seasoned & talented wedding professionals.

# FAQ

### HOW DO YOU DEAL WITH WEDDING DAY DISASTERS?

Years of experience has taught us how to keep our cool under pressure. And we always make sure there's a back-up plan for every situation. By staying organized, and maintaining clear communication throughout the planning process we do our best to eliminate issues before they arise. When they are inevitable we handle things with calm professionalism.

# HOW MANY MEETINGS WILL WE HAVE? DO YOU COME WITH US TO ALL OF OUR RELEVANT MEETINGS?

Your needs & the service you've booked will guide the number of meetings we have & what vendor meetings we attend with you. We'll work with you to maintain communication via in-person & virtual meetings, as well as communicating within your planning portal & via email, to ensure that we're always on the same page.

### HOW MANY PEOPLE ON YOUR STAFF WILL BE AT THE WEDDING?

This greatly depends on the logistics & budget of your event, but you will always have at least one on-site coordinator the day of your wedding.

#### HOW DO WE RESERVE OUR WEDDING DATE?

Let us know when you're getting married, and we'll let you know immediately whether or not we're available. If you haven't narrowed down a date yet, we can help! It helps to have 2-3 dates in mind before deciding on your venue & other vendors. "WE CAN'T EVEN PUT INTO WORDS HOW MUCH YOU DID TO MAKE OUR WEDDING DAY PERFECT...AND IT WAS PERFECT, BETTER THAN WE COULD HAVE IMAGINED. "

> Amy ~ Bride Ultimate Planning

## DETAILS

### IMPORTANT THINGS TO KNOW

Payment

A signed contract & non-refundable retainer fee of 25% of the total package price is required in order to secure your date. The remaining balance is due 30 days prior to your event. All payments can be made either in-person or electronically, which allows for credit cards & bank transfers.

We're your go-to experts and are here to guide you through the ups and downs of planning a wedding. It is our job to take care of the boring details so you don't have to!

### LOVE NOTE FROM A BRIDE

"THANK YOU, THANK YOU, THANK YOU FOR HELPING US PLAN OUR SPECIAL DAY & ENSURING EVERYTHING WAS PERFECT! YOU WERE SUCH A PLEASURE TO WORK WITH. EVERY BIT OF THE PROCESS WENT SMOOTHLY. YOU TURNED MY VISION FOR OUR CELEBRATION INTO A REALITY. WE HAVE UNFORGETTABLE MEMORIES TO LOOK BACK ON BECAUSE OF YOU!

> -Lisa Premium Planning

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# LET'S CHAT!

# WWW.WEDDINGSUNVEILEDUTAH.COM

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Contact us to schedule a no obligation consultation. We'd love to hear about your dreams for your wedding day, and can show you in more detail how we make the magic happen!

> Photography credit to: Jackie Siggard Haley Folkman Bai Risenmay Photo Maddie Tweede